



RENTAL TENANCY APPLICATION FORM

SKC PROPERTY MANGEMENT

P.O. Box 142

CRANE BROOK NSW 2749

Office: 041 035 015

Email: skcproperty@gmail.com

Proposed Property: _____
Rent Per Week: \$ _____ Bond Amount: \$ _____ Term: _____ (months) Commence: ____/____/____
How many tenants will occupy the property?: Adults _____ Children _____ Ages _____
Pets: Yes/No (circle) Types: _____ Reg? Y/N Breeds: _____ Pet Ages: _____

Applicant & Contact Details

First Name: _____ Surname: _____
Date of Birth : ____/____/____ Driver's Lic: _____ Expiry Date: ____/____/____ Licence State: _____
Car Registration: _____ State: _____ Car Make/Model : _____
Passport No : _____ Passport country: _____
Mobile: _____ Home: _____ Work: _____
E-Mail: _____
Pension No: (if applicable) _____ Type: _____ Expiry Date: ____/____/____

Current Accommodation History

Address: _____
Are you the: Owner ☐ Tenant ☐ How long at this address?: _____ years _____ months
Reason for leaving: _____
Landlord/Agent?: _____ Phone: _____ Rent: \$ _____
Notes: _____

Previous Accommodation History

Address: _____
Were you the: Owner ☐ Tenant ☐ How long at this address?: _____ years _____ months
Reason for Leaving: _____
Landlord/Agent (If Applicable)?: _____ Phone: _____ Rent: \$ _____
Bond Refunded: Yes ☐ No ☐ If not, why? _____
Notes: _____

If you are Self Employed

Accountant: _____ Phone: _____
Company Name: _____ ABN: _____

OTHER PEOPLE TO OCCUPY THE PROPERTY

Name: _____ Age: _____ Name: _____ Age: _____
Name: _____ Age: _____ Name: _____ Age: _____

Current Employment History

Occupation: _____ Nature of Employment: Full Time / Part Time/ Casual
Employer's Trading Name: _____
Employer's Address: _____ Suburb: _____ P/Code: _____
Contact: _____ Phone: _____ Payroll Officer: _____
Length of Employment: ____ Yrs ____ Mths Net Income: \$ _____ pa \$ _____ pw \$ _____ pm

Previous Employment History

Occupation: _____ Nature of Employment: Full Time / Part Time/ Casual
Employer's Trading Name: _____
Employer's Address: _____ Suburb: _____ P/Code: _____
Contact Name: _____ Phone: _____
Length of Employment: ____ Years ____ Months Net Income: \$ _____ Weekly \$ _____ Monthly

If You Receive a Centrelink Payment

Type: _____ Cust No: _____ Amount \$: _____ Per Fortnight

References (not relative or friend)

1) Name: _____	2) Name: _____
Address: _____	Address: _____
Mob: _____ Home: _____	Mobile: _____ Home: _____
Relationship to you: _____	Relationship to you: _____
Notes: _____	

Emergency Contact

Name: _____ **Address:** _____
Mob: _____ **Home:** _____ **Relationship to you:** _____

TO BE CONSIDERED YOU MUST PROVIDE 100 points

PRIMARY DOCUMENT (Must provide 1 primary)	POINTS	ITEM	POINTS	ITEM	POINTS
Drivers Licence	50	Tenant Ledger	30	Utilities (gas, electricity, phone)	10
Passport	50	Bank Statement	20	Credit Card / Medicare Card	10
Birth Certificate	50	Pay Slips	10	Centrelink Statement	10

DECLARATION & AUTHORITY

I hereby offer to rent the property from the owner under lease to be prepared by the Agent. Should this application be accepted by the Landlord I agree to enter into a Residential Tenancy Agreement. I acknowledge that this application is subject to the approval of the Landlord/Owner. I declare that all information contained in this application is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I also authorize the Agent to obtain personal information from:

- (a) The owner or the Agent of my current or previous residence.
- (b) My personal referees and employer/s
- (c) Any record listing or database of defaults by tenants.
- (d) My accountant or payroll officer

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to the tenancy default database, and to agents/landlords of properties I may apply for in the future. I am aware that if the information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware the I may access personal information on the contact details above SKC Property **041 035 015**. After the application is approved 2 weeks rent is required immediately and a holding deposit (rental bond), equivalent to 4 weeks rent is paid on your move in date.

I am aware that the Agent will use and disclose my personal information in order to:

- (a) Communicate with the owner and select a tenant.
- (b) Prepare lease/Tenancy documents.
- (c) Allow tradespeople or equivalent organisations to contact me.
- (d) Lodge/claim/transfer to/from a Bond Authority.
- (e) Refer to Tribunals/Courts & Statutory Authorities where applicable.
- (f) Refer to collection agents/lawyers where applicable.
- (g) Complete a credit check with NTD (National Tenancies Database). If you wish to view your records or the information is not accurate, you can contact NTD on 1300 563 826 or www.ntb.net.au to amend or dispute the record.
- (h) Transfer water account details into my name.
- (i) Connect utilities through Fast Connect.

Applicant Signature: _____ Dated: ____/____/____ Applicant /Partner: _____ Dated: ____/____/____

Utility connections - A FREE of charge service to help connect you

Step 1

Choose service



Electricity

☐


Gas

☐


Phone

☐


Internet

☐


Pay TV

☐

Step 2

Choose provider



Energy Australia

☐

AGL

☐

Origin Energy

☐

Energy Australia

☐

AGL

☐

Origin Energy

☐

Telstra

Foxtel

Step 3

Requested connection date

DD/MM/YYYY

DD/MM/YYYY

DD/MM/YYYY

DD/MM/YYYY

NO FIXED TERMS

on electricity & gas plans so you are not locked in.*

* Note, you may be charged fees such as a disconnection fee when exiting your contract. You may also be charged fees by your current energy provider when exiting your existing plan.

How Fast Connect Works



1. Select the utilities and enter requested connection dates



2. Sign your consent on the next page



3. Your Agent will submit your request to us



4. We will lodge your connection requests with the utility companies



5. For phone, internet and Pay TV requests, we will call you to walk through the options



6. We'll SMS and email you connection confirmations

General Terms and Conditions

This is an OPTIONAL connection service to assist you to obtain energy and/or telecommunications services for your new residence. If you are a prospective tenant, your decision whether or not to use this service will not affect your rental application.

If you have ticked any of the boxes above, you consent to Fast Connect using your personal information provided by you in this form and your tenant application form (if applicable) in accordance with the Privacy Collection Statement below including using those details to contact you by phone, SMS and email in relation to the selected product(s). You acknowledge that Fast Connect and your real estate agent may receive commissions or fees from your selected retailer(s), for arranging provision of the requested services.

You may prefer to obtain services under different terms and conditions, or from different retailers, to those set out above. However, the above products are the only ones that are available as part of this connection service. You acknowledge that if you select any of the services above and the relevant retailer(s) agrees to provide that service to you, then you will enter into a contract with that retailer(s) for the provision of that service. Retailers retain discretion in relation to accepting your request for products or services - acceptance may be affected by factors such as a retailer's credit criteria or ability to supply to your selected address.

Energy (Electricity and Gas)

If you have selected an energy product above, you are entitled to be provided with certain information before you enter into a contract for the provision of that electricity or gas. That information, as well as some key useful information concerning these contracts, is set out on the following page.

Fast Connect does not guarantee the connection, or disconnection of any other services requested by you, or that any will be by your requested date. You agree that Fast Connect will have no liability to you for the provision of the service.

Privacy Collection Statement

Fast Connect collects and uses the information in this form and your tenant application form (if applicable) to provide the connection service and will disclose this information to your chosen energy and telecommunication retailer(s). Fast Connect's Privacy Policy can be viewed at www.fastconnect.net.au which further explains how Fast Connect collects, uses and discloses personal information and how to access, correct or complain about the handling of personal information. You agree that the personal information you provide to us (or authorise to be provided to us) is your information, or information which you have been authorised to provide us. Where you are authorised to provide another individual's information to us, you must inform that individual that their personal information will be used and disclosed by us in accordance with our Privacy Policy and these terms and conditions.

Retailer contact details	Energy Australia Level 33, 385 Bourke Street Melbourne VIC 3000 Ph: 133 466 mail: enquiry@energyaustralia.com.au This market retail contract is: Energy Australia Basic Home Plan If Energy Australia is the existing retailer at your new address, you may be entitled to enter into a standard retail contract with Energy Australia instead of a market retail contract.	Origin Energy Ltd. Level 7, 321 Exhibition Street Melbourne VIC 3000 Ph: 132 463 Fax: 1800 132 463 Email: enquiry@originenergy.com.au This market retail contract is: Origin Supply Electricity and/or Dual Fuel Plan. If Origin is the existing retailer at your new address, you may be entitled to enter into a standard retail contract with Origin instead of a market retail contract.	AGL Energy Limited Level 22, 120 Spencer Street Melbourne VIC 3000 Phone: 131 245 Fax: (03) 8633 6002 Email: enquiries@agl.com.au This market retail contract is: AGL Freedom Electricity and/or Dual Fuel Plan. If AGL is the existing retailer at your new address, you may be entitled to enter into a standard retail contract with AGL instead of a market retail contract.
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Marketer	Fast Connect Pty. Ltd. P.O. Box 8801, Perth BC, WA, 6849. Ph: 1300 661 464. email: enquiries@fastconnect.net.au
Tariffs and charges	We will email you a link with the prices and charges for your selected product upon receipt of your request for that product and also provide you with an opportunity to opt-out at this time.
Contract term	The contract commences when you satisfy any pre-conditions that may be specified in it. The contract may be terminated by you giving notice of termination or by agreement between you and the retailer. The contract will also end if energy is bought for the premises under a different contract or, in some cases, if the premises are disconnected. In addition, the retailer might be entitled to terminate the contract where you are in breach of it or if you vacate the relevant premises.
Billing and payment arrangements	Bills will be issued at least once every 3 months. You may generally pay your bills in person, by telephone, by mail, by direct debit or by electronic funds transfer. In certain circumstances, you may also be able to pay your bills by using Centrepay.
Concessions or rebates	If you hold a current government concession card you may be entitled to receive a rebate on your bill. Further information about the concessions and rebates that may be available to you can be obtained from the retailer.
Service levels	The service will comply with all laws and regulatory requirements applicable in the state or territory in which the supply address is located.
Cooling off period	If a cooling off period applies to your contract (which will typically be the case only where it is a market retail contract), then you may cancel the contract within 10 business days of receiving the retailer's welcome pack by informing the retailer by telephone or in writing of your intention to cancel the contract.
Electronic transactions	If any requirement in connection with the service is to be met electronically, it will be met in accordance with the contract. You will be recognised as having received the information and be bound by the transaction in accordance with applicable laws, regulatory requirements and the contract.
Complaints	You may complain to the retailer about the Service Provider. Contact the retailer if you wish to do this. If your complaint is not satisfactorily resolved by the retailer, then you may complain to the energy ombudsman.

eBilling and Welcome Pack

Unless you request otherwise, your electricity and/or gas bills will be sent to the email address provided by you in this form.



☐

No, please post these items to me in hard copy to my new address
(please tick) - I/We acknowledge a paper bill fee may apply

Explicit Informed Consent

By signing below, I/we understand and agree:

- that I/we have read and accept the prices and charges applicable to the selected energy product;
- that, subject to the terms of the selected contract and any applicable legislation, the selected retailer may vary the energy rates which are used to calculate the applicable usage charges from time to time, and can vary the tariff structure, charges, billing frequency, and the terms of the contract at any time by writing to me/us;
- to become a customer of the selected retailer in accordance with the terms and conditions of the selected contract, including by transferring to that retailer, if the retailer agrees to provide me/us with my/our chosen product on those terms and conditions.

Tenant/Purchaser Signed	Co-Tenant/Co-Purchaser (if any) Signed	Date
		DD/MM/YYYY

Please note, if you select ANY of the products displayed above, you must acknowledge your consent to the above information, our Privacy Collection Statement and you being contacted by our Service Provider in relation to the selected products, by providing your signature(s).